

Alabama State Board of Licensure for  
Professional Engineers and Land Surveyors  
P.O. Box 304451  
Montgomery, Alabama 36130-4451  
(334) 242-5568  
www.bels.alabama.gov



License Number

License Type (Professional Engineer or Professional Land Surveyor)

Duplicate

Company Name

See **Instructions for Completing the Application for Renewal.**

In order to continue your license, you must complete this form, sign, date, provide daytime telephone number and return the form with the appropriate fee. Please submit the renewal form with your **original** signature postmarked **no later** than December 31, 2005.

**Your license will lapse and you cannot practice or offer to practice as a Professional Engineer and/or Land Surveyor if you do not renew by January 1, 2006.**

☐ I do not wish to renew my Alabama License.  
initial

Board Use Only:



Date Last Renewed

License No.




Date Renewed

Amount

Status

**Change of Address or Company Name**  
(only if a change is desired)

Company Name ( 25 spaces is the limit)

### FEE SCHEDULE

**Note: New renewal fee for those in retired status who are 65 as of 1/1/2006**

**Make check payable to: PE & LS Fund**

Renewal fee if paid before December 31	\$35
Renewal for "Retired less than 65"	\$35
Renewal for "Retired over 65"	\$10
Late Renewal - after December 31	\$285

### Part I - Affirmation of Eligibility for Licensure Renewal. Check the appropriate box and fill in the appropriate information.

1 ☐ I certify I have met the continuing professional competency requirement of 15 hours of professional development per year.

**SPECIAL REQUIREMENTS FOR LAND SURVEYORS:** Must take a 6-hr AL Standards of Practice for Surveying (SOP) Course once every four years. Year the AL Standards of Practice for Surveying Course must be taken: \_\_\_\_\_

List SOP course taken since filing of your last renewal:

Date	Sponsor	Title	Hours	Method of Delivery (Classroom, On-line, Video, or correspondence)
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2 ☐ I am exempted from the continuing professional competency requirement for this renewal for the below reason:

☐ Retired Status

☐ Inactive Status

☐ Newly Licensed in 2005

☐ \*\*Resided outside of the U.S. 120 days consecutively

☐ \*\*Noncareer military serving on active duty

☐ \*\*Medical

**\*\*Requires documentation to be sent with the renewal**

### Part II - Annual Update. Answer all the following questions:

Yes No

☐ ☐ Have you been convicted of a felony or misdemeanor (other than a minor traffic violation) or entered a nolo contendere plea or entered a plea under the First Offender Act **since your last renewal**?

☐ ☐ Have you been subject to disciplinary action by this or any other licensing board **since your last renewal**?

☐ ☐ Have you been found liable in a civil court of any misconduct, fraud, negligence in the practice of engineering or surveying **since your last renewal**?

**Part III. - Certification and Payment. I hereby enclose my check for the renewal fee and certify that:** I understand I may be audited by the Board and if audited I will be required to submit documentation supporting my eligibility for license renewal. I have met all requirements for licensure renewal set forth by the Code of Alabama, 1975, 34-11-8 and the Board's Administrative Code. I agree to abide by the Code of Ethics as contained in Chapter 330-X-14 of the Administrative Code. The information contained herein is true and correct.

Signature \_\_\_\_\_

Date \_\_\_\_\_

E-mail Address \_\_\_\_\_

Daytime No. \_\_\_\_\_

**Detailed Listing of Activities - Professional Development Hours (PDH) earned**

All activities must be relevant to the practice of engineering or land surveying and may include technical, ethical, or managerial content. **Do not send documentation of these activities.**

<b>Dates of Activity</b> Month/Day/Year	<b>Sponsoring Organization's Name</b> Location (City and State)	<b>Title/Description</b>	<b>Activity</b> Indicate A,B, etc. (see chart below)	<b>PDH</b>

**Activities - Type and Description PDH Units**

- |   |   |
|---|---|
| A. Successfully completing for credit qualifying college or university sponsored courses  | 1 Semester hr = 45 PDH<br>1 Qtr hr = 30 PDH                 |
| B. Successfully auditing qualifying college or university sponsored courses   | 1 Sem hr = 15 PDH<br>1 Qtr hr = 10 PDH                      |
| C. Successfully completing qualifying courses which are awarded Continuing Educational Units (CEU)                              | 10 PDH for each CEU   |
| D. Successfully completing tutorials, short courses, correspondence, televised or videotaped conferences/courses                | 1 PDH for each contact hour                                 |
| E. Attending seminars, in-house program, workshops, conventions or conferences sponsored by corporations or other organizations | 1 PDH for each contact hour                                 |
| F. Attending program presentations at related technical or professional meetings  | 1 PDH for each contact hour                                 |
| G. Teaching, presenting or instructing courses or seminars as described in (a) through (f) above                                | 2 X PDH earned in teaching or instructing in activities A-F |
| H. Authoring published papers, articles, books, receiving US Patents or accepted licensing exam items                           | 1 PDH X preparation time (not to exceed 10 PDH)             |

**Totals**

- |  |  |
|--|--|
| a. Total PDH claimed since last renewal period   |  |
| b. PDH's carried forward from last renewal period  |  |
| c. Total available for credit this year (Line a + Line b)<br>Must have a minimum of 15 PDH |  |
| d. Total to be carried forward to next year<br>Line c. minus 15 but not to exceed 15       |  |

**NOTE:** This side of the form is being provided to you so that you can keep a record of your continuing education. It is no longer necessary to provide the board office a list of your continuing education unless you are selected for an audit.